



Deacons' Council Role Descriptions Revised January 10, 2020

Communication Deacons' Council - Don Burr

The role is to farm social media and other outlets for content appropriate to ECCTS deacons and their ministries and add them to our social media page(s) (Facebook/ECCT website/emails as appropriate). Receive content suggestions from others for the same. Material will seek to publish material with appropriate permissions. On occasion, this role may work with other communication partners to develop communication resources for ECCT news platforms (ECCT and regional newsletters, Eventbrite, etc.) This role will also oversee the email account deacons@episcopalct.org

Clerk Deacons' Council - Open

To attend monthly deacon council meetings and record minutes, then transcribe and email to members of council and to ECCT deacons. To assist as needed on council for planning of events and meetings.

Contributing Priest on the Deacons' Council - Harrison West / Chip Elliott

To be a voice of the presbyterate among the Deacons' Council, and to be a voice for the Deacons among the presbyterate.

Contributing Lay Person on the Deacons' Council - Open

To attend the monthly meetings and support the Diaconate by attending Deacon Events. To be a voice of the laity among the Deacons Council and to be a voice for the Deacons amongst the laity.

Librarian Deacons' Council - Jessie Karpf

The librarian's responsibilities are to maintain the collection, purchasing new volumes as necessary, including the Province 1 School for Deacons' textbooks. Work with the Controller at ECCT to ensure the library's endowment is used appropriately for maintaining the library. Solicit donations of volumes that deacons have found helpful in their ministry.

Chair of Deacons' Council ECCT - Bonnie Matthews

Assist the Bishop in the organization of assignments, record keeping, and service of the deacons in ECCT. Meet with the Bishops and deacons as needed.

Work in collaboration with the Bishop to set agendas for Deacons' Council meetings while chairing the monthly council meetings.

Travel One Sunday a month to support and meet with deacons where they serve, bringing concerns and questions back to the Bishop and Deacons' Council.

Cathedral Deacon - Bonnie Matthews

The Cathedral Deacon leads the congregations of our cathedral in service to the poor, needy, and oppressed. The deacon also serves liturgically for Sunday and special services proclaiming the Gospel, setting the table, preaching on the needs of the world and sending the congregations out to serve the Lord.

The Cathedral Deacon also serves liturgically and/or as Chaplain to the Bishop, as is appropriate during ECCT gatherings, and services at our Cathedral.

Pastoral Care Deacons' Council - Pat Jackson

Support retired Deacons by reaching out and having conversations with them through regular check-ins. Make a monthly report to Deacons' Council.

Pastoral Care visits (as needed) with active and retired deacons with status reports to the Bishop and to Deacons' Council as appropriate.

Serve as Deacon (where none is available) to/with presiding clergy at funerals where necessary.

Contributing Member of Deacons' Council - Liz Knauff

As a contributing member of the Deacons' Council, the role is to support, assist in event planning, voice opinion and give input in decisions made by the council. Bring a vision and voice for other deacons who express a concern or an idea that they would like to share with the council.

Commission on Ministry Liaison - Felix Rivera

Report back to the Deacons' Council the formation status of those interested in the diaconate and how we can support them in their journey.

Provide awareness of potential aspirants from the Latino/Latina community and how we can engage in supporting their discernment process in that context.

Newly Ordained Deacon Mentor Organizer - Ron Steed

Newly ordained Deacons and Deacons recently arrived from other dioceses are paired with an ordained Deacon mentor and will meet as a group approximately four times per year for a period of two years to discuss helpful topics. In collaboration with Bishop Laura, the organizer will administer the program, schedule meetings, select topics, invite presenters, and solicit program feedback.