



# EPISCOPAL CHURCH IN CONNECTICUT

PARTICIPATING IN GOD'S MISSION

## The Bishops' Fund for Children 2015 Grant Application

The goal of the Bishops' Fund for Children is to serve children at risk in Connecticut. Its purpose and intent is to raise funds for distribution to Episcopal Church related agencies, organizations and programs in the Episcopal Church in Connecticut which address the needs of children at risk in our cities, towns and rural areas. In addition, the BFC seeks to educate church members and the community at large about the plight of children at risk in Connecticut.

**Please use this cover sheet** (a cover letter is not necessary). Answer all of the following grant application questions and provide all material requested. If you have any questions, you may contact the Fund Administrator at [bfc@ctdiocese.org](mailto:bfc@ctdiocese.org)

Date of Application: \_\_\_\_\_

Organization: \_\_\_\_\_

Director: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Website: \_\_\_\_\_

Telephone: \_\_\_\_\_

Amount of your request: \$ \_\_\_\_\_ President, Board of Directors signature \_\_\_\_\_

### 1. Policies and Guidelines for Funding

- Institutions, agencies and programs should serve children at risk and have a partnership with the Episcopal Church.
- No grants will be made for new construction or major renovation costs. We will not cover insurance costs or rent payments and we will not accept "money to be used for general operating expenses." Please be more specific.
- Institutions, agencies and programs seeking grants should have other sources of funding.

### 2. Application – Program Information

### 3. Supportive Documentation

- Detailed program budgets for the previous and current years showing *both* income and expenses. *If you received funding last year, please note in your budget what was covered by the Bishop's Fund.* Please provide an approximate value for volunteer time and in-kind gifts. If your budget includes programs not covered by this request, please also provide a breakout of the costs of this program *only*.
- Your last financial audit report.
- Copy of not-for-profit status and certification under Federal IRS Code 501(C) (3).
- Detailed staff organizational chart and a list of Board members.

Mail your completed application and all supporting documents to: The Bishops' Fund for Children, The Episcopal Church in Connecticut, The Commons, 290 Pratt Street, Box 52, Meriden, CT 06450.

**Please return this cover page with your application. Deadline is March 31, 2015.**

**The Bishops' Fund for Children**  
**Grant Application Program Information**  
Part 1

**Name of specific agency/program requesting funding** \_\_\_\_\_  
(If you are part of a larger organization, put that information in section B2)

**A. Church Background**

1. We were founded by an Episcopal parish  
Yes - Name of parish and town \_\_\_\_\_ No
2. We receive funding from an Episcopal parish  
Yes - Name of parish and town \_\_\_\_\_ No
3. We are located in an Episcopal church owned facility  
Yes - Name of parish and town \_\_\_\_\_ No
4. Elaborate on your relationship/partnership with the Episcopal Church (in-kind, financial, volunteers).

5. Briefly describe your partnership with other organizations/churches (in-kind, financial, volunteers).

**B. Financial Background**

1. Annual budget of the program that is requesting funding (circle one).  
Under \$5,000      \$5,000-\$25,000      \$25,000-\$100,000      \$100,000-\$500,000      over \$500,000

2. We are part of a larger parent organization.      Yes      No (If no skip to B3)  
We receive financial support from this organization      Yes      No

2a. Name of the parent organization: \_\_\_\_\_

2b. Annual budget of the parent organization (circle one).

Under \$100,000      \$100,000-0\$500,000      \$500,000-\$1 million      over \$1 million

3. We receive local, state, or federal funding      Yes      No

4. Explanatory notes as needed.

The Bishop's Fund for Children  
Grant Application Program Information  
Part 2

(Please type all information on this form or use this format with no more than two pages.)

1. Your agency/program mission statement.
  
  
  
  
  
  
  
  
  
  
2. Describe your program *generally*. How is it implemented *specifically*? What are your expected results?
  
  
  
  
  
  
  
  
  
  
3. Describe a recent accomplishment.
  
  
  
  
  
  
  
  
  
  
4. Describe the children you serve and how they are *at risk*?
  - 4a. How many children will be served?
  
  - 4b. For how long and how often?
  
  - 4c. \_\_\_\_\_% of the children we serve are "at risk".
  
  
  
  
  
  
  
  
  
  
5. How does your program support *resiliency* in the children you serve? Please give an example.
  
  
  
  
  
  
  
  
  
  
6. What will the BFC grant money will be used for? Please be specific. "Money to be used for general operating expenses" is not acceptable. We will not cover insurance costs, rent payments, construction costs, renovation costs, etc. (see "policies for funding" IB).
  
  
  
  
  
  
  
  
  
  
7. Further explanatory comments: